

Report for: Pensions Committee – September 2019

Title: Pensions Administration Report

Report authorised by : Jon Warlow, Director of Finance

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Ward(s) affected: Not applicable

**Report for Key/
Non Key Decision:** Not applicable

1. Describe the issue under consideration

- 1.1 The report gives a breakdown of the amount of visits made to the Haringey pension fund website.
- 1.2 The issue of Annual Benefit Statements.
- 1.3 This report presents details of a new admission to the pension fund.

2 Cabinet Member Introduction

- 2.1 Not applicable

3 Recommendations that members:

- 3.1 Note that the report gives a breakdown of the amount of visits made to the Haringey pension fund website.
- 3.2 Note that the Annual Benefit Statements for active and deferred members of the pension scheme have been issued by the statutory deadline.
- 3.3 Approve the admission of N-Viro Limited as a new employer to the Pension Fund, subject to their securing a bond or a guarantee from a third party in line with the LGPS regulations, to indemnify the pension fund against any future potential liabilities that could arise or paying an increase contribution rate in lieu of a bond.

4 Reason for decision

New Admission Body to the Fund

- 4.1 Dukes Aldridge Academy School (part of Aldridge Education) has tendered its cleaning service and the successful bidder was N-Viro Limited. It is proposed that N-Viro Limited be admitted to the Haringey Pension Scheme as an Admission Body in relation to the provision of the Cleaning Service for Dukes Aldridge Academy School, subject to N-Viro Limited entering into an admission agreement with the

Council so that those eligible employees can remain within the Haringey Pension Fund.

4.2 Under the LGPS, if a body is an admission body as defined by the Regulations; the administering authority enters into an admission agreement with that admitted body. The admitted body's employees which have transferred over and providing the service will be eligible for membership of the Scheme if designated under the terms of the agreement. An admitted body will provide a service in connection with the exercise of a function of a Scheme employer as a result of the transfer of the service or assets by means of a contract or another arrangement.

5 Alternative options considered

Not applicable

6 Background information:

6.1 The visits to the Haringey website www.haringeypensionfund.co.uk for the last two months are as follows:

	users	Page views
June 2019	560	2,095
June 2018	359	1,308
July 2019	508	1,998
July 2018	313	1,310

In June and July 2019 the average amount of users per month to the pension website is 534 and they view on average 2046 pages, just under 4 pages for each user.

6.2 Dukes Aldridge Academy School has tendered its cleaning service, which will transfer to N-Viro Limited on 21st October 2019. Fifteen staff will be TUPE transferred. The admission agreement will be closed and only the TUPE transferred staff can participate in the LGPS. Staff are required to work no less than 50% of their time on the contract.

6.3 The admission to Haringey Pension Fund will be conditional upon N-Viro Limited securing a bond or guarantor which will indemnify the Pension Fund should N-Viro Limited fail to pay across any amounts due to the pension fund over the course of the contract.

6.4 The Annual Benefit Statements which are due to active and deferred members of the pension scheme were issued before the due date of 31 August 2019.

7 Contribution to strategic outcomes

Not applicable

8 Statutory Officers' comments (Chief Finance Officer (including procurement), Assistant Director of Corporate Governance, Equalities)

Chief Finance Officer

8.1 The admission of new bodies into the Fund will only be done after careful consideration of the risks presented to the fund by new admission bodies, unless their admission is required by statute, and the Fund has no discretion, (i.e. in the case of Academy schools). In the case of outsourcings of services to commercial bodies, admission will only be granted on the basis that the admission body provides a bond, or guarantee from a sufficiently robust third party, to indemnify the Fund against any future liabilities which may arise, e.g. insolvency on the part of employers etc.

Assistant Director of Corporate Governance

8.2 The report seeks authority to admit N-Viro Limited as admitted body to the Haringey Pension Fund. A person is eligible to be an active member of the Scheme in an employment if employed by an admission body and is designated, or belongs to a class of employees that is designated by the body under the terms of an admission agreement, as being eligible for membership of the Scheme;

8.3 N-Viro Limited is a body that is providing or will provide a service or assets in connection with the exercise of a function of a Scheme employer as a result of the transfer of the service or assets by means of a contract or other arrangement. The Scheme employer will be Aldridge Education.

9. Use of Appendices

Not Applicable

10. Local Government (Access to Information) Act 1985

Not Applicable